

# INSTRUCTIONS TO START SCRIP ACCOUNT

## JRBC Requirements:

1. **Families participating in the JRBC Scrip Program must be JRBC members.**
  - a. Fill out our JRBC Membership.
  - b. Fill out the Scrip Family Agreement.
  - c. Both forms can be found at [www.JuanitaRebelsBoosterClub.net](http://www.JuanitaRebelsBoosterClub.net)
  - d. Once the forms are filled out, you can scan & email them to the scrip coordinator, mail them to the JRBC PO box OR drop them off at the JHS athletic office.

## Shop with Scrip: Account Set Up

2. Go to <http://www.shopwithscrip.com>
  - a. Click on "Register" button on the upper right corner.
  - b. Click on "Join A Scrip Program"
  - c. **As you go through the sign up process, you will need to provide this enrollment code 2FDBE2B334416.**
  - d. Create your user name (choose something you will remember ie: email address)
  - e. JRBC will not accept any "paper" orders (ie. check or money order) any such orders will be deleted by the Scrip Coordinator.
  - f. **Once your account is set up, you will have to log back in and set up your online payment option through "Presto Pay".**

## Presto Pay: Set Up

3. The online ordering process will ask if you wish to pay by check or Presto Pay. **ALL JRBC ORDERS MUST BE SUBMITTED THROUGH PRESTO PAY.**
  - a. The signup process for Presto Pay takes about a week to complete. To sign up for Presto Pay just login into your [www.ShopWithScrip.com](http://www.ShopWithScrip.com) account.
  - b. Scroll down to the bottom and click on the "Presto Pay" link
  - c. You will need your checkbook so you can enter your Routing & Account info.
  - d. GLSC will make two random deposits of <\$1 into your account.
  - e. After a few days, check your bank account (online or phone) to find out if the deposit have been made and if so, what the amount is.
  - f. Once you know the deposit amounts, log back into your [www.ShopWithScrip.com](http://www.ShopWithScrip.com) account to verify those amounts.
  - g. **You will then receive a code which you MUST then forward to the Scrip Coordinator so your account can be activate.**

## Ordering Scrip

4. Once your Presto Pay account is set up and is activated by the Scrip Coordinator, you can start ordering any of the "Scrip Now" brands right away.
  - a. Order products online at [www.shopwithscrip.com](http://www.shopwithscrip.com). Note any merchant usage rules or restrictions by reading the details on the back of the gift card (click on the merchant, and then enlarge the gift card to read details).
  - b. For **any** order you place, GLSC adds a .15 charge - It's not much, but it could add up so ordering more at one time is best. When you order "Scrip Now" your scrip is emailed to you, you just print it out & present it at the store or you can use the code for online purchases (great for Groupon!) Many of the retailers offer reloadable cards (ie: Starbucks) **Once you order a physical card through Scrip**, you can register it & reload it through the scrip website anytime.
  - c. As for the physical cards, we order monthly - it's best if you place that order all at once. The shopping cart allows you to add items as you remember what you want to buy. Then, before the due date, you complete your order process.